

ENTRY # _____
For Office Use Only

AIA LOUISIANA AWARDS PROGRAM

ENTRY FORM

September 27-28, 2018 New Orleans, LA

ONLY ONE PROJECT MAY BE SUBMITTED PER ENTRY FORM. REPRODUCE THIS FORM AS NEEDED.

Please send completed entry form along with **\$200 entry fee** per entry. **All entries must have a representative register and attend both the AIA LA Design Conference and the Awards Gala.** Only one project may be submitted per entry form. Completed entry form(s) and fee(s) must be received no later than June 19, 2018. Absolutely no refunds after this date. Mail or deliver form(s) and fee(s) to: AIA Louisiana | Awards Program, 521 America Street, Baton Rouge, LA 70802.

ENTRY CLASSIFICATION *Please choose only one*

Architecture	Restoration/Rehabilitation/Adaptive Reuse
Interior Architecture	Unrealized Projects
Master Planning/Urban Design	Small Project
Residential	

ENTRY INFORMATION *Please print clearly*

PROJECT NAME

PROJECT LOCATION

ARCHITECTURAL FIRM | Firm must be an AIA Louisiana dues paying firm member; supplemental dues must be up to date at the time of submission

ARCHITECT OF RECORD | (If not same as above) NOTE: When a firm has been dissolved, architect of record shall be the firm name on contract documents used to execute the project

CONTACT INFORMATION *Please print clearly*

CONTACT NAME

EMAIL (required) | to receive Power Point submission requirements, template & instructions

TELEPHONE #

FAX #

ADDRESS

CITY

STATE

ZIP

AUTHORIZATION

By submitting this application into the Awards Program, you are hereby acknowledging that a representative from your firm **will register and attend both the AIA LA Conference on Architecture and 75th Anniversary Gala & Awards.** Applications not signed will be considered incomplete and will not be accepted.

AUTHORIZED SIGNATURE

DATE

PRINT ABOVE NAME

PAYMENT BY CHECK OR CREDIT CARD

Please send one completed entry form along with **\$200 entry fee per entry**. Completed entry form(s) and fee(s) must be received no later than June 19, 2018. **Absolutely no refunds after June 19**. If paying by check, make **payable to AIA Louisiana**. If paying by credit card, complete the following:

CREDIT CARD NUMBER

EXP. DATE

AUTHORIZED SIGNATURE

MASTERCARD VISA AMERICAN EXPRESS DISCOVER

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DEADLINE DUE DATES

IMPORTANT CHANGE

All entries must have a representative register and attend both the AIA Louisiana Design Conference and the Awards Gala. The Awards Gala will be held during the conference on Thursday evening, September 27, 2018.

DEADLINE FOR RECEIPT OF ENTRY FORM | JUNE 19, 2018

Please send completed entry form along with **\$200 entry fee** per entry. **ONLY ONE** project may be submitted **per entry form**. Completed entry form(s) and fee(s) must be received **no later than June 19. Absolutely no refunds after this date.** Mail or deliver form(s) and fee(s) to : AIA Louisiana | Awards Program, 521 America Street, Baton Rouge, LA 70802.

DEADLINE FOR SUBMISSION OF POWERPOINT | JULY 17, 2018

Power Point Submissions (CD) must be received by AIA Louisiana no later than **4:00 p.m., July 17**. Failure to meet this deadline will result in disqualification.

DEADLINE FOR SUBMISSION OF PRESENTATION BOARD | NOON, SEPTEMBER 26, 2018

Receipt of Presentation Board should arrive on or before noon, Wednesday, September 26:

New Orleans Downtown Marriott at Convention Center
AIA Louisiana Awards Program
859 Convention Center Blvd.
New Orleans, LA 70130

There is a charge for anything that is shipped to or from the Marriott's shipping & receiving department. (See attached)

In lieu of shipping, you may hand-deliver your board by noon, Wednesday, September 26 to the Atrium at the New Orleans Downtown Marriott at Convention Center. All submissions must be picked up by entrants between 8:00 a.m. - noon on Friday, September 28. AIA Louisiana is no longer responsible for submission after September 28.